

INFRASTRUCTURE SERVICES

Availing of Program of Works, Building Permit, Occupancy Permit, and other Permits

☑ ABOUT THE SERVICE

ANY RESIDENT or barangay official of Duero Municipality may request from the Municipal Engineer's Office infrastructure services.

The MEO will respond immediately within the day if the request is received in the morning. Otherwise, action will be taken the next day.

☑ HOW TO AVAIL OF THE SERVICE

FOLLOW THESE STEPS	It Will Take You	PLEASE APPROACH
1. Program of works Municipal Engineer prepares an estimate of materials, labor and equipment required.	1 day (minimum)	Engr. Albert Q. Wapaño Municipal Engineer
2. Building Permit A frontline staff submits the request to the Municipal Engineer for review and approval.	15 minutes	Engr. Albert Q. Wapaño Municipal Engineer (Or Authorized Signatories)

3. Other Permits The ME reviews and render the service requested.	15 minutes	Engr. Albert Q. Wapaño Municipal Engineer
4. Issuance of Building Permit	5 minutes	Engr. Albert Q. Wapaño Municipal Engineer